



# Stroud Cricket Club Pavilion Booking Form



Proposed event	Contact details	Requirements
Date:	Name:	Event type:
Set-up time:	Mobile:	Manned bar: (yes or no)
Start time:	Landline:	Food: (none or own)
Finish time:	Email:	Music: (none, SCC PA or DJ)
Expected number of guests (please specify adults/children):	Address:	Any other requests:

Hire prices	Guide	Notes
Weekday daytime	£50 – 60	<ul style="list-style-type: none"> <li>• 9.00 – 18.00, or part thereof</li> <li>• Access to tea/coffee-making facilities, but not a manned bar</li> </ul>
Weekend daytime	£150 – 200	<ul style="list-style-type: none"> <li>• 9.00 – 18.00, or part thereof</li> <li>• Fully-manned bar; use of kitchen, indoor and outdoor space</li> </ul>
Evening event	£200 – 250	<ul style="list-style-type: none"> <li>• From 18.00 onwards, though an earlier set-up time may be agreed</li> <li>• Fully-manned bar; use of kitchen, indoor and outdoor space</li> </ul>
Wedding	£325 – 400	<ul style="list-style-type: none"> <li>• Start time to fit with ceremony, flexible set-up times for the morning or day before (subject to availability)</li> <li>• Fully-manned bar, use of all facilities and support with layout planning, welcome drinks etc.</li> </ul>
The precise price for each booking will be confirmed on receipt of a completed booking form, based on the specific requirements (e.g. set-up time/duration) as laid out		

Payment information	Account details
<ul style="list-style-type: none"> <li>• A BACS payment of £50 will reserve your date and act as your refundable security deposit, held by the club in case of malicious breakages or damage</li> <li>• The full cost of hire (i.e. in addition to the deposit) is due at least 28 days before your booking. You will not be reminded of this, it is your responsibility to remember. Bookings not paid for 28 days prior to the event may be cancelled</li> <li>• Your security deposit will be refunded following a pavilion inspection after the event</li> </ul>	Stroud Cricket Club 30-98-29 00636605  Please include your name and event date in the transaction reference e.g. Smith 010420

Conditions of hire
<ol style="list-style-type: none"> <li>1. The capacity for inside the pavilion is 100 guests – but closer to 200 if the French doors are open and people are outside</li> <li>2. Booking includes use of tables and chairs, with seating to a maximum of approximately 90 at tables</li> <li>3. Beverages (soft or alcoholic) that were not purchased on the premises must not be consumed. Anyone found doing so will be asked to leave and risk the event being cancelled. The deposit will not be returned in this circumstance</li> <li>4. We will only host 18th, 19th, 20th or 21st birthday parties after an explicit discussion, with an unequivocal commitment to the required licensing processes made. Parties of this nature booked without being disclosed as such will be cancelled</li> <li>5. Full SCC members (longer than three months) receive a 50% discount on standard rates. Events may not be booked for a non-member in a member's name; abuse of this may result in events being cancelled without deposits being returned</li> <li>6. Decorations are very welcome, but must be fixed with Sellotape, blutack and similar; under no circumstances are drawing pins or anything that could cause damage to be used. Confetti, table confetti and filled balloons are not allowed. Any abuse of this condition will mean your security deposit is automatically not refunded.</li> <li>7. Music may be through a DJ, or using our amplifier and speakers (please specify so); however live bands are not permitted</li> <li>8. Last orders are called by 11.00 p.m., with the event (including any music) finishing by 11.30 p.m.; guests are to have vacated the premises by midnight</li> <li>9. The pavilion must be left as it was found with rubbish and decorations removed (bins are provided) following the event</li> <li>10. Cars may be left at the premises overnight with prior agreement, but only in the location specified</li> <li>11. During the cricket season (April – September) there's a chance a game could be on during your event. We will endeavour to notify you in advance, but if this is unacceptable for your event then please specify so at the point of booking</li> <li>12. We will not tolerate any aggressive or unacceptable behaviour, whether verbal or physical, towards our staff. Any such incidences will result in the immediate cessation of an event, and deposits not returned</li> <li>13. SCC does not accept liability for any personal possessions, belongings or vehicles during your event</li> <li>14. We are deeply committed to doing everything we can to make your event a complete success, but do require sufficient advance notice of any particular requests or requirements you have; if in any doubt, please do ask!</li> </ol>